



## **Orchard City Council**

### **Regular Meeting, January 16, 2020**

**1. Call to Order and Announce a Quorum is Present:**

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 6:01 p.m. on Thursday, January 16, 2020 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

**2. Roll Call:**

Rod Pavlock, Mayor  
Matt Perreault, Commissioner  
Joe Supak, Commissioner  
Melissa Andel, City Secretary

**3. Public Recognition: None**

**4. Jason Treadaway the preacher from the Orchard Baptist Church was present to introduce himself and offer himself and the church for assistance if possible when needed by the city. He stated that the church didn't have a lot of money but they did have plenty of manpower.**

**5. Commissioner Supak made a motion to approve the minutes from the December 10<sup>th</sup> regular meeting. Commissioner Perreault seconded the motion. All three voted in favor and the motion passed unanimously.**

**6. Commissioner Supak made a motion to approve the minutes from the December 14<sup>th</sup> special meeting. Commissioner Perreault seconded the motion. All three voted in favor and the motion passed unanimously.**

**7. Mayor Pavlock provided an update of the lease the City has with the Fort Bend Sheriff Department. Fort Bend has agreed to help do some maintenance on the town center. Rene Westbrook has submitted a proposal to the city on doing minor repairs to the fieldhouse (or the admin building if it were to become available) and then renting it. Mrs. Kieler is still renting the gym but no one is using it (Melissa will call and find out what her plans are).**

**8. Commissioner Perreault made a motion to move forward with getting new air conditioner and heating for the administration building from Air Solutions for the amount of \$11,800.00 of which the ESD board agreed to pay \$4,350.00 of. Commissioner Supak seconded the motion. All three voted in favor and motion passed unanimously.**

**9. No action taken. Mayor Pavlock will speak with Chrissy about how the city would like the permit process to work in the future.**

**10.** Wanda Andel accepted the position of City Administrator. Her primary role will be to help run the city and report to council and the Mayor.

**11.** Mayor Pavlock gave an update on the Pavilion. He stated that Wes from Supak Construction will be contacted to make sure there are no issues with the water and sewer. Rob from Navcon has said that the slab will be poured fairly soon. Rob is scheduled to be at the February council meeting. The city will start forming some rules for renting the pavilion.

**12.** There is still not a definite answer for when the new playground equipment will be here (it was supposed to be here November 1<sup>st</sup>). Commissioner Perreault is trying to schedule a walkthrough with Lisa from Playgrounds of Pearland. Mayor Pavlock suggested that we wait until March 1<sup>st</sup> and if the city still doesn't have the equipment make a call and get Olson and Olson involved.

**13.** Commissioner Perreault made a motion ordering a general election on May 2<sup>nd</sup> 2020 for the two commissioner positions and the Mayor position. Commissioner Supak seconded the motion. All three voted in favor and motion passed unanimously.

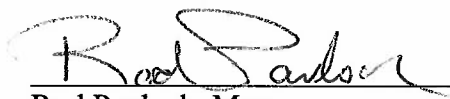
**14.** Commissioner Perreault made a motion to approve the December 2019 financial statements. Commissioner Supak seconded the motion. All three voted in favor and motion passed unanimously.

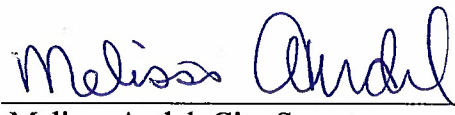
**15.** No action taken on the Budget

**16.** Commissioner Supak made a motion to approve the payment of bills and transfers for the month of December 2019 transfer of \$19,425.50 from the general fund savings to the general fund checking which includes a transfer made on 12/31/19 in the amount of \$7,500.00 and \$4,000.00 transferred on 1/10/20 and \$7,300.00 on 1/16/20. Commissioner Supak abstained from check numbers 7801, and 7802. Commissioner Perrault seconded the motion. All three voted in favor and motion passed unanimously.

**17.** Announcements: -- the city should start receiving the ETJ tax  
-- merry go round at the park looks great -- Thank you Bill McCormick  
-- if using the baseball field be sure to schedule it  
-- its time to do a smoke test again to check the sewer  
-- booster pumps are needed with the new growth that is happening  
-- next meeting – February 11<sup>th</sup>

**18.** Commissioner Supak made a motion to adjourn the meeting at 7:15 p.m. Commissioner Perrault seconded the motion. All three voted in favor and motion passed unanimously.

  
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Rod Pavlock, Mayor

  
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Melissa Andel, City Secretary