



**Orchard City Council  
Regular Meeting, July 13, 2021**

1. Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 5:45 p.m. on Tuesday, July 13, 2021 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

2. Roll Call:

Rod Pavlock, Mayor

Joe Supak, Commissioner

Matt Perreault, Commissioner

Melissa Andel, City Secretary

3. Public Recognition: None

4. Commissioner Supak made a motion to approve the minutes of the June 15<sup>th</sup>, 2021 meeting. Commissioner Perreault seconded the motion. Motion passed unanimously.

5. Commissioner Perreault made a motion to appoint Melissa Andel as the contact person and authorizing the City of Orchard to issue RFPs for the administrative services and RFQs for professional service for the American Rescue Plan act of 2021. Commissioner Supak seconded the motion. Motion passed unanimously.

6. Commissioner Supak made a motion to approve ordinance 125-21 to extend Galveston St, Magnolia St, and Kansas St into the city limits of Orchard. Commissioner Perreault seconded the motion. Motion passed unanimously. Mayor Pavlock abstained from voting.

7. Commissioner Perreault made a motion to have Supak Construction to run a water line for the property on Galveston St. for \$25,000.00. Commissioner Supak seconded the motion. Motion passed unanimously. Mayor Pavlock abstained from voting.

8. Commissioner Supak made a motion to rescind the current interlocal agreement with Fort Bend County Health Department and start using Bureau Veritas. Commissioner Perreault seconded the motion.

9. No action taken on approving ordinance 126-21 implementing an employee retirement system.

10. Commissioner Perreault made a motion to approve the 10/20 year write off of property taxes in the amount of \$12.48. Commissioner Supak seconded the motion. Motion passed unanimously.

11. Commissioner Perreault made a motion for the EDC to spend \$7,000.00 to light up the water tower. Commissioner Supak seconded the motion. Motion passed unanimously.

12. Mayor Pavlock is going to meet with Commissioner Morales to see if the city can get help from the county to fix South Missouri. In the mean time Supak Construction is going to patch the pot holes.

13. Commissioner Supak made a motion for the EDC to plant two trees around the She Shed. Commissioner Perreault seconded the motion. Motion passed unanimously.

14. Commissioner Perreault made a motion to increase the OBRA fee from \$55.00 a month to \$60.00 a month. Commissioner Supak seconded the motion. Motion passed unanimously.

15. Mayor Pavlock would like to get some signs put up at the park explaining that parties of 10 or more must rent the park.

16. The water will be turned off at the slaughter house if they do not follow through with getting a sample well and larger grease trap installed.

17. Letters have been sent to various citizens and we are currently waiting on advice from the city attorney on the next steps.

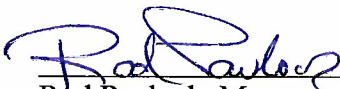
18. No action taken on the budget.

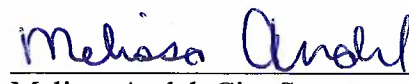
19. Commissioner Perreault made a motion to approve the financial statement. Commissioner Supak seconded the motion. Motion passed unanimously.

20. Commissioner Supak made a motion to approve the payment of bills and transfer for the month of June: transfer of \$30,000.00 from the general fund savings to the general fund checking which includes a transfer made on 6/2/2021 of \$15,000.00 and a transfer of \$15,000.00 on 6/23/2021. Commissioner Supak abstained from check number 7982 and 7992. Commissioner Perreault seconded the motion. Motion passed unanimously.

21. Announcements: cats are starting to be a problem again  
Look at writing a lease for the She Shed and The Emporium Rose  
Look at water and sewer rates at next meeting  
Next meeting will be August 10<sup>th</sup> at 5:00

22. Commissioner Perreault made a motion to adjourn the meeting at 6:55 p.m. Commissioner Supak seconded the motion. Motion passed unanimously.

  
Rod Pavlock, Mayor

  
Melissa Ansel, City Secretary