

# CITY OF ORCHARD

## Orchard City Council

Regular Meeting, April 13, 2011

### **1. Call to Order and Announce a Quorum is Present**

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 6:30 p.m. on Wednesday, April 13, 2011 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

### **2. Roll Call:**

Rod Pavlock, Mayor  
David Kolafa, Commissioner  
Rachelle Demny, Commissioner  
Merry Sue Hajdik, City Secretary

### **3. Public Recognition:**

- 4.** Commissioner Kolafa made a motion to approve the minutes of the March 9, 2011 Regular meeting. Commissioner Demny seconded. Motion passed unanimously.
- 5.** Bill Knesek discussed House Bill 3302 and requested support of this bill in the form of a resolution. No action was taken.
- 6.** Judge Szymanski was unable to attend and will be at the next meeting.
- 7.** Michele Kohring Kwiatkowski, CPA with Seidel, Schroeder & Company presented the audit of the 2010 financial statements. She made suggestions to implement bookkeeping for the various entities of the city. The 2011 audit will start after June 30, 2011.
- 8.** Commissioner Kolafa made a motion to approve Resolution #101-2011 in support of House Bill 3302. Commissioner Demny seconded. Motion passed unanimously.
- 9.** Council discussed having a policy regarding salaries for city employees. The Mayor will work with City Secretary to create a policy with performance reviews to present to council at the next meeting. No action taken.
- 10.** Commissioner Demny made a motion to allow Al Sulak to move a trailer in for repairs for a period of ninety (90) days only with the understanding that this will not be allowed in the future. The City Secretary will inform Mr. Sulak by registered letter. Commissioner Kolafa seconded. Motion passed unanimously.
- 11.** Commissioner Demny made a motion to accept financial statements as presented. Commissioner Kolafa seconded. Motion passed unanimously.

**12.** Council discussed amendments to the budget. Commissioner Demny made a motion to amend the following line items to the General Fund Budget:

#5115 amend - \$1300.00

#5135 amend - \$300.00

#5052 amend + \$1300.00

#5052 amend + \$300.00

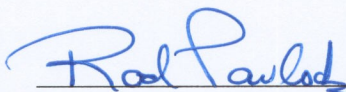
Commissioner Kolafa seconded. Motion passed unanimously.

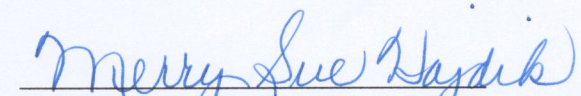
**13.** Commissioner Demny made a motion to pay the bills and transfer \$12,344.86 from general fund savings to general fund checking which includes a \$4,000.00 transfer made on March 17, 2011 and \$3000.00 transferred on April 2, 2011. Commissioner Kolafa seconded, abstaining on checks #6239. Motion passed unanimously.

**14. Announcements:**

Commissioner Kolafa announced that Officer David Randle would be providing security for Jason Divin's wedding on May 14, 2011.

**15.** Commissioner Demny moved to adjourn the meeting at 9:05 p.m. Commissioner Kolafa seconded. Motion passed unanimously.

  
Rod Pavlock, Mayor

  
Merry Sue Hajdik, City Secretary