



City of Orchard

Orchard City Council

Regular Meeting, May 16, 2012

1. Call to Order and Announce a Quorum is Present

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 6:30 p.m. on Wednesday, May 16, 2012 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

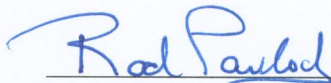
2. Roll Call:

Rod Pavlock, Mayor
David Kolafa, Commissioner
Rachelle Demny, Commissioner
Joe Supak, Commissioner-Elect
Merry Sue Hajdik, City Secretary

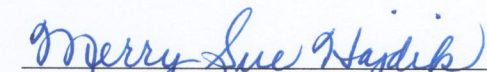
3. Public Recognition:

- 4.** Commissioner Demny made a motion to approve the minutes of the April 11, 2012 Regular meeting. Commissioner Kolafa seconded. Motion passed unanimously.
- 5.** Certificates of Election were issued to Mayor Rod Pavlock, Commissioner Rachelle Demny and Commissioner Joe Supak.
- 6.** Statement of Office was sworn to by Mayor Rod Pavlock, Commissioner Rachelle Demny and Commissioner Joe Supak.
- 7.** The Oath of Office was administered to Mayor Rod Pavlock, Commissioner Rachelle Demny and Commissioner Joe Supak.
- 8.** Commissioner Supak made a motion to enter into an interlocal agreement with Fort Bend County for the collection of taxes for 2012. Commissioner Demny seconded. Motion passed unanimously.
- 9.** Michele Kwiatkowski, from Seidel, Schroeder presented a draft version of the 2011 financial statements. She led council through the findings of the most recent audit and made suggestions to improve the city's bookkeeping procedures. No action was taken. The item was tabled until the final version is presented.

- 10.** Mayor Pavlock introduced the Railroad Quiet Zone topic and led a discussion of whether there is a need for having one in Orchard. Council decided to get more information on how it could be implemented in the city. Item tabled.
- 11.** Commissioner Demny made a motion to notify Jim Cook to make an inspection at 402 N. Missouri in response to a complaint about the property. Commissioner Supak seconded. Motion passed unanimously.
- 12.** Council discussed the animal control Ordinance No. 100-2012. More time is needed before a decision can be made, copies of other city's ordinance will be reviewed in the hope of making the ordinance easier to read and understand. Item tabled.
- 13.** Commissioner Demny made a motion to approve the financial statements as presented. Commissioner Supak seconded. Motion passed unanimously.
- 14.** Commissioner Supak made a motion to amend the 2012 general fund budget line item #5151 by subtracting \$1000.00, and by adding \$1000.00 to line item #5160, and by subtracting \$400.00 from line item 5173 and by adding \$400.00 to line item 5170. Commissioner Demny seconded. Motion passed unanimously.
- 15.** Commissioner Demny made a motion to pay the bills, and transfer \$8851.10 from general fund savings to general fund checking. Commissioner Supak seconded, abstaining on check #6517. Motion passed unanimously.
- 16. Announcements:**
- A. Conference room still needs a conference table and chairs.
 - B. Mayor will try to get the smoke testing done this summer.
 - C. Next meeting will be on June 20, 2012.
- 20.** Commissioner Demny moved to adjourn the meeting at 9:00 p.m. Commissioner Supak seconded. Motion passed unanimously.



Rod Pavlock, Mayor



Merry Sue Hajdik, City Secretary