



City of Orchard

Orchard City Council

Regular Meeting, January 14, 2013

1. Call to Order and Announce a Quorum is Present

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 6:40 p.m. on Monday, January 14, 2013 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

2. Roll Call:

Rod Pavlock, Mayor
Rachelle Demny, Commissioner
Joe Supak, Commissioner
Merry Sue Hajdik, City Secretary

3. Public Recognition:

4. Commissioner Supak made a motion to approve the minutes of the December 10, 2012 Regular meeting. Commissioner Demny seconded. Motion passed unanimously.

5. Commissioner Demny made a motion to accept the audit results as presented by Seidel, Schroeder. Commissioner Supak seconded. Motion passed unanimously. Michele Kwiatkowski made suggestions to improve the accounting system in regards to making the budget and audit process easier and more reflective of the city financials. Commissioner Supak made a motion to transfer \$10902.00 from the Water & Sewer Fund to the General Fund to clear accounts between the two Funds as of 6/30/2012. Commissioner Demny seconded. Motion passed unanimously.

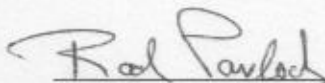
Suggestions were:

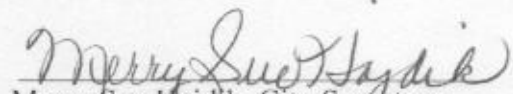
- A. Add a depreciation line to Water & Sewer Budget
- B. Contact the bank to see if all accounts are insured
- C. Ask OEDC if two people review bank statements
- D. Ask TML about how to process outstanding checks
- E. Use off-site backup for all city business and records

6. Council discussed solutions to resolve the ongoing issue of the substandard building located at 9902 Galveston Street. David Olson sent a letter to James Hundl which was returned; council wants a copy of the letter for our files. Commissioner Supak made a

motion to ask Jim Cook to attend the next meeting and advise the council on how to proceed. Commissioner Demny seconded. Motion passed unanimously.

7. Commissioners discussed a complaint made regarding the trains parked on tracks in the city limits. Mayor Pavlock will do research on this. Item tabled. No action taken.
8. Commissioner Supak made a motion to allow owner, Buckshot Pavlicek, to construct a fence on his property at the end of San Jacinto Street as long as the City has access to Lift Station #7. Commissioner Demny seconded. Motion passed unanimously.
9. Commissioner Demny made a motion to approve the financial statements as presented. Commissioner Supak seconded. Motion passed unanimously.
10. Commissioner discussed the 2013 budgets. Item tabled. No action taken.
11. Commissioner Demny made a motion to pay the bills, and transfer \$7477.14, which includes a \$3000.00 transfer made on January 9, 2013, from general fund savings to general fund checking. Commissioner Supak seconded. Motion passed unanimously with Commissioner Supak abstaining on check #6616 and check #6624.
12. Commissioner Supak made a motion to accept the resignation of Commissioner Rachelle Demny. Mayor Pavlock seconded. Motion passed unanimously.
13. **Announcements:**
 - A. Pam Haas has requested the use of Park on April 20, 2013 for race
 - B. Rachelle will get information from local vet about rabies clinic
20. Commissioner Supak moved to adjourn the meeting at 8:40 p.m. Commissioner Demny seconded. Motion passed unanimously.


Rod Pavlock, Mayor


Merry Sue Hajdik, City Secretary